

**MINUTES OF THE 1<sup>ST</sup> MEETING OF TENDERS BOARD HELD ON  
WEDNESDAY 21<sup>ST</sup> DECEMBER, 2016 AT THE  
CENIP CONFERENCE ROOM, INTERNATIONAL SCHOLARS AND  
RESOURCE' CENTRE BY 2.00 P. M**

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**ATTENDANCE**

1. **Prof. O. B Oyewole Rep. by Prof (Mrs.) Eromosele	-	Chairman
2. **Prof. O. A. Enikuomehin	-	Member
3. Prof. (Mrs) C. O. Eromosele	-	Member
4. **Mr. Obafemi Oginni	-	Member
5. Mrs. O. O. Oyewunmi	-	Member
6. Dr, (Mrs.) M. O. Salaam Rep. by Mr. Ajegbomogun	-	Member
7. Prof. O. M. Onagbesan	-	Member
8. Prof. O. D. Akinyemi	-	Member
9. Prof. (Mrs.) C. A. Afolami	-	Member
10. Mrs. F. T. Aroyeun	-	Member
11. Arch. Anasanwo B. A. R.	-	Member
12. Engr. Mrs. O. T. Banjo	-	Member
13. Mrs. M. B. Omisope	-	Secretary
14. Mr. Shomefun M. A.	-	In-attendance
15. Mrs. T. R. Mosaku	-	In-attendance

**LEGEND**

**\*\*Absent with apology**

**1.0 OPENING**

The meeting started at 3p.m. with an opening prayer by the Center Budget Officer.

**2.0 INTRODUCTION**

The Chairman was represented by the Deputy Vice-Chancellor (Academic) who informed that the Chairman was unavoidably absent and has asked her to preside over the meeting.

**3.0 PROCUREMENT OF LABORATORY/RESEARCH/TEACHING/MULTIMEDIA EQUIPMENT AND LABORATORY CONSUMABLE**

The Centre Director explained in details the stages of the Due Process followed in respect of the project as follows:

- the procurements were in the Procurement Plan of the current year;
- the procurements were advertised in two (2) National Newspapers (The Punch and Daily Trust) for six (6) weeks from 21<sup>st</sup> March 2016 to 5<sup>th</sup> May, 2016;
- the procurements were divided into five (5) different lots and suppliers responded to the five (5) lots by submission of bids:
- the bids of suppliers who submitted on or before the closing dates were opened in the general public while the late submissions were not entertained;
- the Technical Evaluation Committee met and analysed the bids lot by lot and forwarded to the World Bank Procurement Specialist for review;
- the World Bank Procurement Specialist after reviewing rejected the analysis, sent acceptable World Bank template and directed that the Technical Evaluation Committee should use the Template for the analysis of the five (5) lots;
- the Technical Evaluation Committee analysed the bids using the Template and forwarded the following results to the World Bank Procurement Specialist for review:
  - a. Lot 1 . Femimat Concepts Limited-~~₦~~139,270,121.54
  - b. Lot 2. Darikas Global Services Limited-~~₦~~18,674,696.25
  - c. Lot 3. Katchey Company Limited-~~₦~~59,518,936.49
  - d. Lot 4. Winteck Nigeria Limited -~~₦~~9,266,090.40
  - e. Lot 5. FINLAB NIG LTD - ~~₦~~48,345,780.00
- he explained that in respect of Lot 5, the World Bank Procurement Specialist directed the Centre to review its recommendation to give room for value for money because the highest bid of ~~₦~~48,345,780.00 recommended was not competitive if compared with other bids;
- the Technical Evaluation Committee thereafter granted a waiver to Alpha Speedlink Computer Limited with tender figure of ~~₦~~27,162,975.00 for non-submission of current PENCOM Certificate and Unspecified models with corresponding specification for items 6 and 7 as discovered in its tender.

#### **4.0 RECOMMENDATIONS OF THE PROCUREMENT PLANNING COMMITTEE TO THE TENDERS BOARD**

The Procurement Planning Committee at its meeting held on Monday 19<sup>th</sup> September, 2016 recommended to the Tenders Board the following bids in respect of Procurement of Laboratory/ Research / Teaching / Multi-Media Equipment and Laboratory Consumables:

- Lot 1 . Femimat Concepts Limited-~~₦~~139,270,121.54
- Lot 2. Darikas Global Services Limited-~~₦~~18,674,696.25
- Lot 3. Katchey Company Limited-~~₦~~59,518,936.49
- Lot 4. Winteck Nigeria Limited -~~₦~~9,266,090.40
- Lot 5. Alpha Speedlink Computer Limited ~~₦~~27,162,975.00.

## 5.0 TENDERS BOARD DECISION

The Tenders Board after an exhaustive deliberation considered and approved the recommendations of the Procurement Planning Committee in respect of lots 1-5 for immediate Procurement.

## 6.0 SUPPLY OF BOOKS

The Centre Director explained that the Procurement Method adopted was Individual solicitation. He said that ten (10) Companies were invited to submit bids for the Procurements but only four (4) Companies responded as at the closing date. The bids of the Four (4) Companies were opened by the Bid Opening Committee on Monday 19th August, 2016 while the bid analysis was done by the Technical Evaluation Committee 31<sup>st</sup> August, 2016. The following are the result of the bid opening:

S/N	COMPANY'S NAME	COMPANY'S REPRESENTATIVE	TENDER FIGURE	VALIDITY PERIOD	COMPLETION PERIOD
1	CSS Bookshops Limited	Ibironke Olutayo	10,225,303.20	60 Days	6 Weeks
2.	SAFARI Books Limited	Segun Aregbesola	5,645,713.60	60 Days	90 Days
3.	ORIGBO Global Ventures Limited	Obisesan Olajide	5,593,340.00	90 Days	4 Weeks
4.	NITADEEN Nigeria Ltd.	Michael Aluyah	7,349,310.00	2 Months	2 Months

The Centre Director informed further that Technical Evaluation Committee applied both pre-qualification and post qualification criteria on the bids submitted by the Book suppliers and recommended that SAFARI Books Limited who was the second best with the tender value of ₦5,645,713.60 and the supply completion period of 60 days be awarded the contract because ORIGBO Global Ventures that submitted the lowest tender value of ₦5,593,340.00 failed to submit PENCOM Certificate.

## 7.0 RECOMMENDATION OF THE PROCUREMENT PLANNING COMMITTEE TO THE TENDERS BOARD

The Procurement Planning Committee recommended to the Tenders Board the second lowest bid submitted by the SAFARI Books Limited with the tender value of ₦5,645,713.60 and the supply completion period of 60 days.

## 8.0 TENDERS BOARD DECISION

The Tenders Board considered and approved the recommendation of the Procurement Planning Committee and approved that the contract for the Supply of Books be awarded to SAFARI Books Limited with the tender value of ₦5,645,713.60 and the supply completion period of 60 days.

## 9.0 UPGRADING/FURNISHING OF POSTGRADUATE HOSTELS

The Centre Director informed the Tenders Board that hostel allocated to the Centre Regional Students needed to be upgraded and renovated to meet International Standard. The Centre obtained quotations for various items of renovation from different suppliers in the City. The quotations received were analysed and forwarded for the Vice-Chancellor's approval. The Vice-Chancellor on receiving the document directed that the quotations should go through the Technical Evaluation Committee and then to the Tenders Board. In this regard, the Technical Evaluation Committee after close examination of the documents discovered that the quotations that were attached on the request were already obsolete, taking into consideration the on-going Economic recession and price fluctuation. On the above note, the Technical Evaluation Committee directed the Procurement officer to obtain new quotations for the request. The quotations were obtained by the Procurement officer as directed, analysed by the Technical Evaluation Committee and recommended to the Procurement Planning Committee.

## 10.0 RECOMMENDATION OF THE PROCUREMENT PLANNING COMMITTEE TO THE TENDERS BOARD

The Procurement Planning Committee recommended to the Tenders Board as follows:

Oluwalogbon Electronics to supply LG 1.5 Split A/C @ ~~₦~~114,000.00 X 4 =~~₦~~456,000.00  
TOLAS GAS SERVICES to supply Gas Cylinder 12kg @ ~~₦~~10,000.00 X 4 =~~₦~~40,000.00  
TOLAS GAS SERVICES to supply Gas Cooker @ ~~₦~~14,000.00 X 4 =~~₦~~56,000.00  
TOLAS GAS SERVICES to supply Hose @ 250.00 X 12 =~~₦~~3,000.00  
TOLAS GAS SERVICES to supply Regulator @ 2000.00 X 4 =~~₦~~8,000.00  
TOLAS GAS SERVICES to supply Clip @ 50.00 X 4 =~~₦~~200.00  
Y.SHO UPHOLSTERY to supply 5 Reading Table (22" X 7ft) @ 97,000.00  
Y.SHO UPHOLSTERY to supply 20 Padded Chairs (for reading) @ 180,000.00  
MODLAK Furniture to supply 20 units 3ft x 6ft bed @ 560,000.00  
SHALOM MEGA STORE to supply Thermocool HR250 @ 112,000.00 X 4 =~~₦~~448,000.00  
VITAFOAM to supply 20 Units 3" X 6ft Vitafoam Mattress @ 11,000.00 X 20 =~~₦~~220,000.00  
**TOTAL SUM** **₦2,068.200.00**

## 11.0 OBSERVATION OF THE TENDERS BOARD

Members of the Tenders Board observed that the recommended prices for the items may be obsolete and may not be achievable. After much deliberation, having taken due consideration on the present National Economic Recession and Instability in Exchange Rate, Tenders Board approved a sum of Three Million Naira (~~₦~~3,000,000.00) for the procurement of the items including all taxes.

## **12.0 TENDERS BOARD DECISION**

Tenders Board approved the sum of Three Million Naira (₦3,000,000.00) for the procurement of various items for the upgrading and renovation of Postgraduate Students Hostels.

## **13.0 GENERAL OBSERVATIONS AND COMMENTS**

Tenders Board members observed commented that:

- a) the fund for the procurement has been kept in the Centre Account for almost two years (2) and to the funding agencies it portrays the fact that the Centre has no spending capacity;
- b) the final copies of the bid evaluation Templates were not endorsed by the Technical Evaluation Committee and directed that the document should be endorsed;
- c) the validity dates had expired, therefore the winners of each lot should be invited to revalidate their bids and give written commitment to the Centre that the quoted prices are still valid and the procurements are achievable;
- d) since the exchanged rate has affected the quoted prices, the Committee agreed that the number of items to be procured could be reduced to accommodate the approved budget;
- e) the Committee members expressed their feelings on the bureaucracy in the whole procedure and implore the University Management to expedite actions in making the equipment available before the Resource Verification Visit to the University by the NUC/World Bank officials in March 2017.

## **14.0 CLOSING**

The meeting ended at 3:35 pm.



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**Prof. (Mrs) C. O. Eromosele**  
**For Chairman**



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**Mrs. M.B. Omisope**  
**Secretary**